
AMELIA WARNER

88 WORCESTER PLACE, WOODTHORPE, STAFFORDSHIRE, S5 7TT

EMAIL: AWARNER@GMAIL.CO.UK

TEL: 07875959526

Profile

I am a motivated business student with experience as a retail assistant, executing a range of responsibilities. My passions lie in compassionate business for people, planet and profit. At my local community centre, I voluntarily support local businesses to connect with their community. I aspire to work with and for the local community, enabling people to thrive in all areas of their lives.

Experience

A CommunityCentre – Voluntary Assistant April 2022 to Date

- Established and coordinated a book club and choir for children not able to access paid provision.
- Supported in the writing of a quarterly community newsletter and delivering this to residents.
- Responsible for attending and minuting monthly community action group meetings. I also supported outreach activities and events with local businesses and the local community.

A Supermarket – Retail Assistant October 2021 to Date

- Operate the tills and responsible for implementing the 'Challenge 25' policy, serving customers efficiently and cashing the monies at the end of each shift.
- Clarify the nature of a customer's problem, propose viable solutions and determine the outcome of the various options to solve these swiftly and successfully.
- Mentored new staff in the processes of the department to ensure competency and confidence in their role.
- Provided feedback to increase skills and achieve optimal productivity.

Education

A Comprehensive School – 2017-2022

- Three A Levels in the following subjects: Business and Economics - A, Media Studies- B and Geography -B and an AS Level in English Literature- A
- Nine GCSE grades from 8- 6 including English, Maths, Science and Business

Skills

Communication, Collaboration, Networking and Pro-activity, Digital and Computer Literacy, Problem Solving

Interests

First Aid certificate with St John's Ambulance and supporting St John's at large, outdoor events.

Running with my local athletics team and participating in regional competitions.